

ALCOHOL PROBLEMS ADVISORY SERVICE and APAS TRADING Ltd.

Minutes of meetings of the directors held simultaneously at King Charles House, 7 Standard Hill, NOTTINGHAM NG1 6FX on Friday May 28th 2010.

Present: Nick Tegerdine
David Harding-Price (in the Chair)
Andrea Spence

Apologies: Michelle Trueman

10.17 Accounts for apas trading

Mr Tegerdine introduced the accounts for apas Trading prepared by Higson and Co, adding that the accounts for apas would be ready early the following week.

The reasons for the delay in completing the accounts were discussed in detail and plans formulated to remedy the situation going forward. The difficulties that had been encountered both by Higsos and apas staff discussed in depth.

After due deliberation the accounts were approved.

Action: Mr Tegerdine said that Higson and Co would file with Companies House.

Mr Tegerdine said that he had not been able to discuss the situation with Harwood and Ball since they had been experiencing some difficulties and had been unavailable for meetings or a discussion.

In view of this, it was then proposed by Mr Tegerdine, seconded by Ms Spence, that Higson and Co be appointed as auditors going forward until the next General Meeting of the organisations. This was unanimously agreed.

Mr Tegerdine explained that he has discussed the difficulties we had experienced in preparing accounts with Companies house and, in the case of apas, the Charity Commission as well. He said that Companies House had agreed, given the extraordinary circumstances we faced, that it would be appropriate for a further period of time to be granted for the completion of the audit work on the apas accounts.

Arrangements were confirmed for a meeting the following Thursday, June 3rd, when Mrs Strickland of Higson and Co would be present.

The meeting closed.